

BYLAWS
of the
NEBRASKA COMMUNITY CORRECTIONS COUNCIL
JUSTICE BEHAVIORAL HEALTH COMMITTEE

1.0 NAME & AUTHORITY

This committee of the Community Corrections Council of Nebraska shall be known as the Justice Behavioral Health Committee (Committee). The Committee is a voluntary membership organization established under the direction of the Community Corrections Council. These guidelines define how the Committee fulfills its responsibilities in keeping with its purpose, mission, vision, and expected outcomes.

2.0 PURPOSE

The Justice Behavioral Health Committee exists to create, review, and facilitate the implementation of standards for substance abuse evaluations and treatment, and standards for mental health evaluations and treatment for the criminal justice population.

3.0 MISSION, VISION & EXPECTED OUTCOMES

3.1 Mission

The Justice Behavioral Health Committee's mission is to ensure integration, cooperation, and active communication between the criminal justice system and treatment systems; substance abuse and mental health.

3.2 Vision

The Justice Behavioral Health Committee strives for a collaborative working relationship between criminal justice and treatment providers for the ultimate goal of effective competent client care. Our vision involves educational endeavors, data monitoring, provider competency, and strategic planning.

3.3 Expected Outcomes

1. Safer Community
2. Recidivism Reduction
3. Risk Reduction
4. Effective & Competent Client Care
5. Adherence to and expansion of the Nebraska Standardized Model.

4.0 MEMBERSHIP

4.1 Representation

Members serving on the Justice Behavioral Health Committee shall include representation from Nebraska's criminal justice and behavioral health systems. Representation shall consist of:

1. The four behavioral health Community Corrections Council members
2. The Executive Director of the Community Corrections Council
3. The Deputy Probation Administrator for Community Corrections Programs
4. The Deputy Probation Administrator for Information Systems
5. The Justice Systems Treatment Specialist, Probation Administration
6. Two Chief Probation Officers - one juvenile, one adult
7. The Executive Director of the Crime Commission or a permanent designee
8. The Statewide Coordinator for Problem-Solving Courts
9. A representative from the Department of Health and Human Services, Division of Behavioral Health
10. A representative from the Department of Health and Human Services, Division of Medicaid and Long Term Care
11. Two representatives from the Behavioral Health Regions
12. The Director of the Office of Juvenile Services or a permanent designee
13. Two Licensed Mental Health Practitioners – one must be on the LMHP Licensing Board

14. Two Licensed Alcohol and Drug Counselors – one must be on the LADC Licensing Board
15. A University Criminal Justice representative
16. The Parole Administrator or a permanent designee
17. A psychiatrist or physician
18. The Department of Correctional Services Medical Director or a permanent designee
19. A representative from the Department of Correctional Services, Behavioral Health or Substance Abuse
20. Two licensed psychologists – one must be from the HHS Regulation and Licensure Credentialing Division or Board of Psychologists
21. A County Attorney
22. A Criminal Defense Attorney
23. A Consumer
24. The Director of Consumer Affairs for Behavioral Health
25. A representative or designee from United States Probation
26. A representative or designee from United States Pretrial Services

4.2 Vacancies

The membership shall be reviewed annually to determine vacancies. Vacancies shall be filled by calling for nominations, discussing the candidates, and conducting a ballot vote. After a vote to fill a vacancy is successful, a formal invitation to join the Justice Behavioral Health Committee will be sent along with meeting dates and other relevant Committee materials. Any clarifications regarding voting will be decided by the sitting chair.

5.0 MEETINGS

5.1 Frequency

The Justice Behavioral Health Committee shall meet quarterly. If a quorum is not reached, and such is known prior to the meeting, the meeting may be cancelled.

5.2 Quorum

Ten members of the Justice Behavioral Health Committee shall constitute a quorum. Every act or decision done or made by a quorum of the Committee members present at a meeting shall be regarded as the act and decision of the Committee as a whole.

5.3 Voting

After a motion is made and seconded, a vote will carry after receiving two-thirds (2/3) of those members present.

Only voting members and active staff shall sit at the meeting table during regular agenda items.

Voting shall occur by roll call. Minutes & Agendas will be approved by consent vote.

5.4 Proxies

Proxy voting will not be allowed.

6.0 ATTENDANCE

6.1 Minutes

Attendance, those present and those not present, will be reflected in the meeting minutes.

6.2 Attendance Requirements

It is expected that members will make every attempt to attend every Committee meeting. Members must attend at least two meetings during each calendar year. Four consecutive unexcused absences or six consecutive absences for any reason will result in a review of membership by the committee and the member shall be contacted by a member of the committee. If a member knows he or she will not be present at a meeting, the member must inform staff of his or her absence prior to the meeting.

The Chairperson shall conduct an annual attendance review at the first meeting of the calendar year. The chair shall review the attendance records for the past year and entertain motions to remove any member, other than a member seated by reason of membership on the Community Corrections Council, from the committee who has four or more consecutive unexcused absences or six consecutive absences for any reason. Prior to the attendance review, the Chairperson shall attempt to communicate with members who have failed to meet the attendance requirements to inform them of the attendance requirements and determine their interest in continuing to serve on the Committee. Any member subject to such a motion who is present at the meeting shall be provided the opportunity to address the Committee prior to a vote taking place.

If a member seated on the Committee by reason of his or her membership on the Community Corrections Council fails to meet the attendance requirements of this section the Chairperson, as part of the annual membership review, shall notify the Chairperson of the Community Corrections Council of the attendance issue.

7.0 SUB-COMMITTEES

7.1 Makeup

Members of any sub-committee may be on the Justice Behavioral Health Committee, but it is not required—sub-committees are open to those not on the Justice Behavioral Health Committee.

The Chairperson of any sub-committee of the Justice Behavioral Health Committee must be a member of the Committee. The Justice Behavioral Health Committee shall nominate and vote on all sub-committee chairpersons.

7.2 Reporting Responsibilities

The Chairperson of each sub-committee is responsible for reporting at each Justice Behavioral Health Committee. If the Chairperson is unable to attend, he or she shall appoint someone else from the sub-committee to report.

8.0 OPEN MEETINGS ACT

All meetings of the Justice Behavioral Health Committee, except those closed sessions permitted by law, shall be open and public. All meetings shall conform to the Open Meetings Act, including requirements for notice of meetings, preparation and distribution of agendas, posting of the Act, and the taking of minutes.

Public testimony shall be heard at the end of each meeting.

9.0 REPORT TO THE COMMUNITY CORRECTIONS COUNCIL

The acting chairperson of the Justice Behavioral Health Committee, or designated Committee member, shall report at the first meeting of the Community Corrections Council meeting after the regular Committee meeting.